



SECRETARIAT BRANCH
N.P.K.R.R. MAALIGAI,
144, ANNA SALAI, CHENNAI-2.

Letter No.52295/A16/A161/2019-44, Dated : 09.06.2023.

From

Thiru A.MANIKKANNAN, M.A., B.L., M.B.A.,
SECRETARY/TANGEDCO.

To

All Chief Engineers (w.e).

All Chief Financial Controllers/TANGEDCO & TANTRANSCO (w.e).

The Chief Internal Audit Officer/Audit Branch (w.e).

All Superintending Engineers (w.e).

All Deputy Secretaries & Under Secretaries/Secretariat Branch (w.e).

All Senior Personnel Officers & Personnel Officers/Administrative Branch (w.e).

Sir,

Sub : TANGEDCO – Revision of Wages/Pay with effect
from 1.12.2019 – Fixation of pay – Format – Issued.

Ref : 1. (Per.) FB TANGEDCO Proceedings No.13 (SB)
dated 24.05.2023.
2. (Per.) FB TANGEDCO Proceedings No.14 (SB)
dated 24.05.2023.

I am to invite your attention to the references cited, wherein orders have been issued for the revision of wages/pay to the Employees/Officers in TANGEDCO/TANTRANSCO, shall take notionally with effect from 01.12.2019, with monetary benefit effect from 01.04.2022.

2. I am to state that in the said orders, it has also been ordered that all the Employees/Officers shall submit their option within a period of three months from the date of issue of the above orders.

3. I am to state that it is brought to the notice that there is no proper fixation orders have been issued, based on the Wage Revision/Revision of pay. Instead of that a statement of fixation alone has been approved for fixation of pay of the employees/officers, as Memo, which is not correct. To overcome this issue, it has been decided to prescribe a format for fixation of pay, to the Employees/Officers. Accordingly, a format for the pay fixations to the Employees/Officers are enclosed herewith separately, based on the orders issued in the reference cited.

4. I am to request all the pay drawing officers to issue the pay fixation orders as prescribed in the format enclosed in the Annexure to this letter without fail.

Yours faithfully,


SECTION OFFICER 9/6/23
for SECRETARY

Copy to:

The Chairman-cum-Managing Director's Table.
The Director General of Police, Vigilance, Chennai.
All Directors, TANGEDCO & TANTRANSCO.
The Secretary's Table, TANGEDCO, Chennai.
The Legal Adviser, TANGEDCO, Chennai.
The Industrial Relation Adviser, TANGEDCO, Chennai.
The Industrial Relation Officer, TANGEDCO, Chennai.
The Assistant Personnel Officer/Tamil Development – for Publication in the
TNEB Bulletin.
A-3, A-6, A-8 & B-10 Sections, Secretariat Branch, Chennai-2.

ANNEXURE
(FORMAT FOR WORKMEN)

Memo No. _____ Dt. _____ .2023

Sub: TANGEDCO – Establishment - Revision of Pay with effect from 2019 - Revision of Pay to Thiru/Tmt. _____ as on 01.12.2019/ _____ - Orders - Issued.

Ref: 1. (Per.) FB TANGEDCO Proceedings No.13 (SB) dated 24.05.2023. (For Workmen)
2. Option exercised by Thiru/Tmt. _____, dated _____.

In the reference first cited, orders have been issued revising the Wages to the Employees of TANGEDCO with effect from 01.12.2019. Thiru/Tmt. _____ O/o. _____ has opted to revise his/her pay under the Revised Wages with effect from 01.12.2019/ _____ vide reference second cited. His/Her option has been examined and accepted. As per the Revision of Wages Regulations 2019, the pay of Thiru/Tmt. _____ of this office be fixed in the post of _____ as on 01.12.2019/ _____ as follows:-

FIXATION OF PAY:-

Existing pay drawn in the Pay Matrix Level as on 01.12.2019/ _____	Revised pay in the Pay Matrix/ Level/Cell details	Date of effect	Increment date

Based on the above fixation, the pay of the Employees is enhanced from Rs. _____ to Rs. _____ with effect from 01.12.2019/ _____ as detailed in the Statement annexed to this Memo.

3. Consequent on the fixation of pay ordered above, the Revised Wages shall take notional effect from 01.12.2019 with monetary benefit from 01.04.2022. The pay drawing officer is authorized to draw and disburse the arrears of pay and allowance of the individual by two instalments in the years 2023 & 2024, after issuance of orders from the TANGEDCO.

4. The pay drawing officer is also authorized to draw and disburse enhanced pay of the individual, based on the option exercised by the individual w.e.f June 2023 onwards.

5. If any excess payment is found to have been made, at a later date such excess payment shall be recovered from the individual or will be adjusted future payment.

To
Thiru/Tmt.
Concerned Sections.

ANNEXURE

Statement of fixation of pay of individual Board

Employee in the Revision of Wages.

- | | | |
|---|---|---|
| 1) Circle | : | |
| 2) Office | : | |
| 3) Name of the employee | : | |
| 4) Date of | | |
| (i) Exercising option | : | |
| (ii) Receipt of option by Head Of Office | : | |
| 5) Whether option has been attached to the Service Book | : | |
| 6) Date he opted to come over to Revised Pay | : | |
| | | Substantive/Officiating (or)
Temporary |
| 7) Name of the post | : | |
| 8) Existing Level of Pay | : | |
| 9) Present emoluments on the 1st December 2019 (or) on the date of option. | : | |
| (i) Pay | : | |
| (ii) Personal Pay, if any | : | |
| TOTAL | : | <hr/> |
| | | <hr/> |
| 10) Amount arrived by adding 6% of pay (two cells in the same level of pay) | : | <hr/> |
| Total | | <hr/> |
| | | <hr/> |
| 11) Whether eligible for one Service weightage increment @3% on completion of 10 years of service as on 01.12.2019. | : | Yes/No |
| 12) If yes, amount arrived by adding 3% of pay (the next cell in the same level of pay) | : | |
| Total | | <hr/> |
| | | <hr/> |

13) Pay fixed in the revised pay as :
on _____

14) Date of next increment in the Level of :
Pay

Sl.No.	Date of Increment	Pay after increment in applicable Level of Pay in the Pay Matrix

15) Any other relevant information :

**SEAL AND SIGNATURE OF THE
SANCTION AUTHORITY**

ANNEXURE
(FORMAT FOR OFFICERS)

Memo No. _____ **Dt.** _____ **.2023**

Sub: TANGEDCO – Establishment - Revision of Pay with effect from 2019 - Revision of Pay to Thiru/Tmt. _____ as on 01.12.2019/ _____ - Orders - Issued.

Ref: 1. (Per.) FB TANGEDCO Proceedings No.14 (SB) dated 24.05.2023. (For Officers)

2. Option exercised by Thiru/Tmt. _____, dated _____

In the reference first cited, orders have been issued revising the Pay to the Officers of TANGEDCO with effect from 01.12.2019. Thiru/Tmt. _____ O/o. _____ has opted to revise his/her pay under the Revised Pay with effect from 01.12.2019/ _____ vide reference second cited. His/Her option has been examined and accepted. As per the Revision of Pay Regulations 2019, the pay of Thiru/Tmt. _____ of this office is fixed in the post of _____ as on 01.12.2019/ _____ as follows:-

FIXATION OF PAY:-

Existing pay drawn in the Pay Matrix Level as on 01.12.2019/ _____	Revised pay in the Pay Matrix/ Level/ Cell details	Date of effect	Increment date

Based on the above fixation, the pay of the Officers is enhanced from Rs. _____ to Rs. _____ with effect from 01.12.2019/ _____ as detailed in the Statement annexed to this Memo.

3. Consequent on the fixation of pay ordered above, the Revised Pay shall take notional effect from 01.12.2019 with monetary benefit from 01.04.2022. The pay drawing officer is authorized to draw and disburse the arrears of pay and allowance of the individual by two instalments in the years 2023 & 2024, after issuance of orders from the TANGEDCO.

4. The pay drawing officer is also authorized to draw and disburse enhanced pay of the individual, based on the option exercised by individual w.e.f June 2023 onwards.

5. If any excess payment is found to have been made, at a later date such excess payment shall be recovered from the individual or will be adjusted future payment.

To
Thiru/Tmt.
Concerned Sections.

ANNEXURE

Statement of fixation of pay of individual Board

Officers in the Revision of Pay.

- | | | |
|---|---|---|
| 1) Circle | : | |
| 2) Office | : | |
| 3) Name of the Officers | : | |
| 4) Date of | | |
| (i) Exercising option | : | |
| (ii) Receipt of option by Head Of Office | : | |
| 5) Whether option has been attached to the Service Book | : | |
| 6) Date he opted to come over to Revised Pay | : | |
| | | Substantive/Officiating (or)
Temporary |
| 7) Name of the post | : | |
| 8) Existing Level of Pay | : | |
| 9) Present emoluments on the 1st December 2019 (or) on the date of option. | : | |
| (iii) Pay | : | |
| (iv) Personal Pay, if any | : | |
| TOTAL | : | <hr/> |
| | | <hr/> |
| 10) Amount arrived by adding 6% of pay (two cells in the same level of pay) | : | <hr/> |
| Total | | <hr/> |
| | | <hr/> |
| 11) Whether eligible for one Service weightage increment @3% on completion of 10 years of service as on 01.12.2019. | : | Yes/No |
| 12) If yes, amount arrived by adding 3% of pay (the next cell in the same level of pay) | : | |
| Total | | <hr/> |
| | | <hr/> |

13) Pay fixed in the revised pay as :
on _____

14) Date of next increment in the Level of :
Pay

Sl.No.	Date of Increment	Pay after increment in applicable Level of Pay in the Pay Matrix

15) Any other relevant information :

**SEAL AND SIGNATURE OF THE
SANCTION AUTHORITY**